

PREPARATION FOR THE AFLOAT OPERATIONAL SAFETY ASSESSMENT (AOSA)

(SURFACE SHIPS)

Sequence of Events

-30 DAYS Disseminate the 20 question safety climate survey questionnaire to entire ships company.

TBD Arrange climate survey questionnaire return to NAVSAFECEN Code 31 personnel for review PRIOR to Assessment date.

DAY OF ASSESSMENT (01 day for assessment of CRUDES ships/ 02 days for assessment of AMPHIB/CVN ships)

0745 Assessment team arrival and review of specific safety documents and instructions.

0800 IN-BRIEF: Senior analyst will discuss the Safety Assessment schedule and request permission from the Commanding Officer to open and visually inspect various fuse panels and controllers. NAVSAFECEN personnel will not cross the safety plane during this visual inspection. In addition, Senior Analyst will request to take photos of good and bad practices in relation to ship safety. Adverse photos will not identify the ship.

0815 Assessment Analysts accompanied by their counterparts and recorders discuss the purpose of the Assessment, distribute handouts and commence walk through.

TBD LUNCH

TBD Continue walkthroughs as required

TBD Functional leads debrief divisional/departmental personnel of Safety Assessment findings.

TBD Assessment team meets with senior analyst for report compilation.

TBD Conduct out brief for Commanding Officer, Executive Officer, Command Master Chief, Department head and Safety Officer.

1. One of the Safety Assessment team goals is to train your crew to recognize hazardous conditions, procedures and safety deficiencies. NAVSAFECEN analysts provide “deck-plate” level training tailored to your command based on our assessment and your requests/needs. Zone inspection training occurs concurrently during the actual tour of the spaces. All additional requests will be coordinated through your safety officer by contacting the respective analyst.

2. Request you identify and designate a caucus room for the assessment team onboard with adequate space for ten individuals and electrical support for nine NAVSAFECEN laptop computers.

3. REQUEST THE FOLLOWING ITEMS BE PLACED IN THE CAUCUS ROOM FOR REVIEW:

- COMPLETED SAFETY CLIMATE SURVEY QUESTIONNAIRE COVER SHEET.
- DOCUMENTATION SUPPORTING COMMAND'S ORM, TRAFFIC (INCLUDING MOTORCYCLE), AND RECREATION AND OFF-DUTY SAFETY (RODS) PROGRAMS.
- TWO YEARS OF ON- AND OFF-DUTY MISHAP REPORTS, HAZARD AND NEAR-MISHAP REPORT, AND WORK-RELATED ILLNESS AND INJURY LOGS
- LIST OF LADDER CLIMBER SAFETY RAILS AND VERTICAL LADDERS WITH WORK CENTER ASSIGNED PMS MAINTENANCE.
- COMPLETED SELF ASSESSMENT CHECKLISTS.
- CSMP OPTION D PRINTOUT. (THE SECTION FOR SAFETY RELATED ITEMS)
- COPY OF CURRENT 8 O'CLOCK REPORTS.
- SAFETY SETTINGS LIST.

- PERSONNEL ALOFT INSTRUCTION.
- WORKING-OVER-THE-SIDE INSTRUCTION.
- BOAT BILL.
- NAVSEA CALIBRATION REQUIREMENT LIST.
- UNDERWAY REPLENISHMENT BILL.
- TOWING BILL.
- ABANDON SHIP BILL.
- GAS FREE ENGINEERING PROGRAM BINDER.
- SHIP MASTER DC BOOK.
- BASELINE INDUSTRIAL HYGIENE SURVEY.
- RECORD OF OVERHAUL FOR SUPPLIED AIR RESPIRATOR/SELF CONTAINED BREATHING APPARATUS (SAR/SCBA) IAW PMS 5519/015 S-1R.
- PACKAGE CONVEYOR SYSTEM OPERATIONAL TEST RESULTS.
- REFRIGERANT USAGE LOGS.
- SAFETY COUNCIL AND COMMITTEE MEETING FILES. (MINUTES)
- COMMAND COLLATERAL DUTIES LIST.
- ZONE INSPECTION PROGRAM DOCUMENTATION TO INCLUDE ZONE INSPECTION/DIVISION-IN-THE-SPOTLIGHT INSTRUCTION AND ZONE INSPECTION DISCREPANCY LIST'S FOR 3 DIVISIONS.
- SAFETY OFFICER/PETTY OFFICER TRAINING FILES.
- COMMAND I-DIVISION AGENDA.
- COPY OF THE LATEST RADHAZ SURVEY ON BOARD.
- DOCUMENTS SHOWING THAT AT LEAST 50% OF ALL ELECTRICAL/ELECTRONIC RATINGS QUALIFIED TO ADMINISTER CPR.
- LIST OF FLAMMABLE AND CORROSIVE LOCKER LOCATIONS.
- REFUELING/OILY WASTE TRANSFER CHECK LIST.
- A COPY OF MLOC'S FROM MOST RECENT UNDERWAY.
- OIL SPILL CONTINGENCY PLAN.
- PROTECTIVE MEASURES ASSESSMENT PROTOCOL (PMAP) INSTRUCTION AND UP TO TWO YEARS OF SIGNED PMAP REPORTS.
- DOCUMENTATION OF OSH SPILL RESPONSE DRILLS FOR EACH DUTY SECTION
- DOCUMENTATION THAT ONE PETTY OFFICER IN EACH FIRE PARTY HAS COMPLETED OIL/HAZARDOUS MATERIAL SPILL RESPONSE SCENE LEADER PQS.
- LOG OF ORM EVOLUTIONS AND THREE EVALUATIONS BRIEFS. (ONE RELATED TO SEAMAN/NAV, COMBAT SYSTEMS, AND ENGINEERING/DAMAGE CONTROL)

4. Request 3-M coordinator verify the following PMS is carried onboard and assigned to all applicable work centers; (ensure all EGLS's/line items include all locations and equipment.)

- 6121/003 RAILS, STANCHIONS, AND LIFELINES
- 6122/001 SAFETY NETS, TRUNKS, AND HATCHES
- 6231/002 LADDERS (OTHER THAN ACCOMMODATION)
- 3301/008 EXPLOSION-PROOF LIGHTING FIXTURES
- 4361(SERIES) ALARM, SAFETY, AIR FLOW MONITORS
- 6200/015 PRESERVATION AND COVERINGS (HULL COMPARTMENTATION)

5. Request you have the following lifesaving equipment available for assessment with the applicable PMS Cards;
- ALL FALL PROTECTION EQUIPMENT
 - 10 MK-1 LIFE PRESERVERS
 - 10 INHERENTLY BUOYANT LIFE PRESERVERS
 - 10 ABANDON SHIP LIFE PRESERVERS
 - INDIVIDUAL SAR SWIMMER EQUIPMENT ALONG WITH SAR SWIMMER
6. NAVSAFECEN will conduct an operational test for the following equipment:
- MAN OVERBOARD INDICATOR (MOBI) SYSTEM IAW CURRENT PMS REQUIREMENTS.
 - UNREP, CONREP, AND BOAT DECK NIGHT OPERATION LIGHTING.
7. The following items shall be rigged IAW ship specific prints and/or NAVSEA drawings to ensure they are rigged correctly and are in satisfactory condition:
- PILOT'S LADDER.
 - SOUNDING PLATFORM.
8. Requests three (03) parking spaces for NAVSAFECEN assessment team on the day(s) of the Assessment. (CONUS)
Request transportation to and from lodging for 10 personnel (OUTCONUS)

WITHIN 30 DAYS OF COMPLETION OF THE ASSESSMENT PROVIDE YOUR ISIC A WRITTEN STATUS OF THE DISCREPANCIES IDENTIFIED DURING THE ASSESSMENT AND INDICATE THOSE THAT HAVE BEEN CORRECTED, THOSE ON THE CSMP (INCLUDING JOB SEQUENCE NUMBER (JSN)), AND THOSE THAT WILL REQUIRE OUTSIDE ASSISTANCE FOR COMPLETION IAW PARA A0203B(9) OF REF C. REQUEST YOU PROVIDE COPIES TO COMNAVSAFECEN, THIS INFORMATION IS FOR SAFETY CENTER STATISTICAL PURPOSES ONLY.